

**Town of Robbinsville**  
**Special Called Board Meeting Minutes**  
**July 14, 2022**  
**Town Hall**

A Special Called Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 p.m. at the Town Hall on July 14, 2022.

**Council present:** Brian Johnson, Debbie Beasley, Kenneth Hyde and M. Ellen Davis – Town Attorney

**Approval of agenda:**

Debbie Beasley made a motion to approve the Agenda. Kenneth Hyde seconded the motion. Vote unanimous.

**New Business:**

Brian Johnson made motion to go into closed session regarding North Carolina General Statute 143-318.11(c), (a)3 at 1:01 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

Brian Johnson made motion to come out of closed session at 2:45 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

Kenneth Hyde made motion to discharge Finance Officer Sonya Webster pursuant to North Carolina General Statute 159-24. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made motion to designate Shari Birchfield as **Interim Finance Director/Clerk to the Board**. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to close the meeting at 3:00 p.m. Debbie Beasley seconded the motion. Vote unanimous.

  
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Shaun Adams, Mayor

  
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Brian Johnson, Council Member

  
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Kenneth Hyde, Council Member

  
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Debbie Beasley, Council Member

ATTEST:

  
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Shari Birchfield, Deputy Clerk and Interim Clerk to the Board

**Town of Robbinsville  
Board Meeting Minutes  
August 3, 2022  
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 p.m. at the Town Hall on August 3, 2022.

**Council present:** Brian Johnson, Debbie Beasley, Kenneth Hyde and M. Ellen Davis – Town Attorney

**Approval of Agenda:**

Kenneth made a motion to approve the Agenda with the following ammendments:

**Remove:** American Tank Maintenance

**Add New Business:** (6) Water bill issue – High School (10) Junaluska Water tank fence (11) Finance Officer/Board Clerk job description

**Add Old Business:** (7) Morpew Street Drainage issue quotes

Debbie seconded the motion. Vote unanimous.

**Approval of meeting minutes:**

Debbie Beasley made a motion to approve the July 6, 2022 Regular Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous.

**Public Comment:**

Brian Johnson motioned to open public comment at 1:04 p.m. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson motioned to close public comment at 1:05 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

**Old Business:**

**RTA Board Member:**

Debbie Beasley asked the Board to approve Mark Ferguson as a Board Member for the RTA. Brian Johnson motioned to approve Mark Ferguson. Kenneth Hyde seconded the motion.

**Balsam West Wi-Fi Equipment on Town Building:**

Brian Johnson motioned to remove from the agenda until requested documents are presented and then will add to agenda as new business. Kenneth Hyde seconded the motion. Vote unanimous.

**Revved Up – Wayfinding Signs:**

Tabled.

**Compensatory Time Policy:**

Brian Johnson motioned to table. Kenneth Hyde seconded the motion. Vote unanimous.

**ARP Funds:**

**Due to changes in critiera requirements for essential/exposure considered employees from the originally approved ARP Second Phase projected funding approved May 18, 2022 Board meeting, the**

**Board reviewed options to include the eligible employees. Brian Johnson made a motion to approve the option \$3475. Kenneth Hyde seconded the motion. Vote unanimous.**

**Right-of-Way for Graham County Historical Society:**

Debbie Beasley motioned to grant the Graham County Historical Association right-of-way. Brian Johnson seconded the motion. Vote unanimous.

**New Business:**

**Mayor Update:**

Mayor Shaun Adams informed the Board that he and Joel Storrow of McGill Associates had been working on a grant for the Ford Street drainage issues.

**Randy Price – Atoah Street Issue:**

Randy Price with the Graham County Sheriffs Department questioned if Laughter Street is a Town street and discussed a complaint from Shane Laughter –property owner on Laughter Street regarding a camper and building on the street. Due to being in violation of obstructing Town alleyway, a letter would be drafted informing the person in violation to remove the items from the alleyway and the letter would be delivered by the Sheriffs Department.

**Joel Storrow – McGill:**

Joel Storrow discussed preparation of an ARPA Funding Application for Downtown Stormwater Master Plan. Brian Johnson motioned to file ARPA Funding Application for Downtown Stormwater Master Plan in jurisdiction of Graham County with lump sum \$2500 to McGill for the preparing/submitting the funding application. Debbie Beasley seconded the motion. Vote unanimous.

Joel Storrow informed the Board that the SCIF Grant Funds that originally was hoping to use for the Tallulah Creek Water Plant improvements, well site and new meter system, unfortunately was earmarked for the Main Street rock wall issues.

Joel stated the Appalachian Commission \$300,000 infrastructure funds documents could be revised, expires this fall and funds would need to be used by year end 2023. Brian Johnson motioned to proceed with that concept. Kenneth Hyde seconded the motion. Vote unanimous.

**High School Water Bill Issue:**

Brian Johnson motioned to move (6) High School Water Bill Issue to (4) Debbie seconded the motion. Vote unanimous.

Dee Walsh, Robbinsville High School football Coach, asked the Board to remove the sewer charges due to the sprinkler system being used to water the football field. Debbie Beasley motioned to look at three months water bills and remove the sewer charges. Brian Johnson seconded the motion. Vote unanimous.

**Brian Stevens – Smoky Mountain Hazard Plan Mitigation Resolution:**

Brian Johnson motioned to approve the Smoky Mountain Hazard Plan Mitigation Resolution. Debbie Beasley seconded the motion. Vote unanimous.

**Wall – North Main Street:**

Brian Johnson discussed the SCIF Funds 1.1 million that originally thought could be used for any infrastructure but was earmarked for the rock retaining wall on Main Street and road washout underneath project. Mayor Adams is acquiring information on the SCIF Funds.

**Betty Lynn – Late Fees:**

Debbie Beasley motioned to remove thirty dollars in late fees. Brian Johnson seconded the motion. Vote unanimous.

**Edith Jones –third leak credit request:**

Debbie Beasley motioned to approve the additional leak credit with the understanding would not be eligible for one year. Brian Johnson seconded the motion. Vote unanimous.

**Additional check signer for RTA:**

Debbie Beasley motioned to approve Brady Cody as Co-Chairman/check signer of the RTA and Shari Birchfield as a check signer for RTA. Kenneth Hyde seconded the motion. Vote unanimous.

**Junaluska Water Tank fence issue:**

Per survey provided by Aaron Stewart, part of the Town fence at the Junaluska Water Tank is on Johnny Outen’s property. Brian Johnson motioned to move the fence. Debbie Beasley seconded the motion. Vote unanimous.

**Morphew Street drainage quotes:**

Kenneth Hyde motioned to approve the Aldridge Brothers quote of \$6,848. Debbie seconded the motion. Vote unanimous.


**Finance Officer/Board Clerk job description:**

Kenneth Hyde motioned to accept with the change: salary is based on experience/education. Debbie Beasley seconded the motion. Vote unanimous.

**Close session – GS143-318.11(c), (a)3:**

The Board did not go into closed session.

With no further business, Brian Johnson motioned to adjourn at 2:07 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

  
Shaun Adams, Mayor

  
Brian Johnson, Council Member

  
Kenneth Hyde, Council Member

  
Debbie Beasley, Council Member

ATTEST:

  
Shari Birchfield, Deputy Clerk to the Board